

BRENT PATIENT VOICE

**STEERING GROUP 12th MEETING ON 14 JULY 2015 AT 10.30 AM**

LEARIE CONSTANTINE CENTRE, Dudden Hill Lane, Willesden.

**DRAFT MINUTES**

**Chair:** Interim Chair Robin Sharp CB (RS).

**Members present:** Lola Osikoya (LO), Irwin Van Colle (IVC) Maurice Hoffman (MH), Peter Latham (PL), Phil Sealy (PS). Attending Gaynor Lloyd (GL). Start:10.46 hrs.

1. **Agenda:** agreed. PL to take notes.
2. **Apologies:** Nan Tewari (NT), Keith Perrin (KP).
3. **Resignation:** Iram Yaqub on 1 July 2015 as overcommitted.  
**Agreed:** Steering Committee thanks to Iram for past support and work on EDEN Committee.
4. **Agreed:** Draft minutes of 16 June 2015 meeting.
5. **Follow-up actions from 11th meeting on 16 June 2015**

RS explained that since the last meeting he had needed various medical consultations and tests and had not been able to meet DC to pursue web and communications issues. Completed actions are listed below and those that remain outstanding are listed at the end of these minutes.

- 5a. Joint letter of 10 June 2015 from Dr Kong and Nick Young of Brent CCG on constitution amendment and revised patient/public engagement  
RS to write in reply. **Done**  
RS to contact Kath Fraser-Jackson. **Done**  
RS to write a commentary to introduce these letters on the BPV website. **Done**
- 5b. New Brent Healthwatch contract to Barnet  
BPV will aim to establish a constructive relationship with the new Brent Healthwatch.  
RS to contact Ann O'Neill of the existing Brent Healthwatch to investigate how the transfer is to be handled. **Done**  
RS to consider contacting Julie Pal of CommUNITY Barnet following up the contact by NT. **Done**
- 5c. Brent CCG discontinuance of Wave 2 out-of-hospital procurements  
PL to write to provider contacts, James Walters at LNWHT, Henry Penn at NPH, and Ian Garlington at Imperial copying the letter from Sarah German to enquire whether they have news of progress. **Done and response received saying no contact with CCG.**  
RS to ask a BPV member previously on the Wave 2 Stakeholder Group to draft a blog for BPV website on the demise of Wave 2 and the CCG response to BPV proposal for a round table. **Overtaken.**  
PL to follow up reply from Sarah Mansuralli to his letter to her in reply to letter from Sarah German.
- 5e. From para. 6(b) RS had produced draft revised letter re agenda for SaHF meeting to Dr Spencer and Clare Parker and this had been sent to R Larkman and colleagues.

- 5d. GL had received Brent CCG Amended Constitution with tracked changes.
- 5f. IVC has produced BPV cards.

## 6. The Future of Locality PPGs

- a) LPPG chairs reported meeting status for each Locality:
- Willesden: members agreed on 10 June to meet in the cafe at Willesden Centre for Health and Care and to manage without CCG admin support. Next meeting Wed 12 August 2015 at 2 pm.
- Harness: next meeting on Thurs 23 July 2015 at Chaplin Road at 6 pm. Future alternative arrangements uncertain.
- Wembley: arrangements uncertain. CCG offered 29/30 July 2015 at Chaplin Road but only a few members had indicated preferred date.
- Kingsbury: meeting on 9 July at Learie Constantine Centre not quorate but successful. Members keen to carry on. Next meeting in September 2015. Venue uncertain.
- Kilburn: Meeting planned for Tues 21 July. Members previously gave strong support to carry on. Need to apply for funds for a year to cover room hire costs. Probably can manage to continue temporarily. RS hopes David Freedman may take over as chair giving RS more time for BPV business.
- b) Discussion of possible ways forward:
- MH presented his e.mail paper of 2 July 2015 and a copy extract of NHS Standard Contract 2015/16 para. 12. We need to adapt to the changing NHS landscape both as to the increased importance of GP practice PPGs, and to commissioning changes including CCG collaborations and GP network providers.
- PL relayed NT's e.mail proposals of 1 and 12 July 2015 for BPV to operate a Brent-wide umbrella organisation for practice PPGs and to reduce from 30 LPPG meetings to about 3.
- RS said LPPG's constitutions establish no responsibility to foster practice PPGs. MH and NT's proposals not currently practicable. It has not proved possible to establish any rapport with Brent CCG GP localities or in Kilburn with practice PPGs, in spite of trying. He proposed keeping the current LPPGs, even if they operated in slightly different ways, and putting together a joint application to fund them for say two years. This would take a little while and in the meantime each PPG would have to find a free space or raise temporary funds.
- GL said LPPGs have lost their former validity as part of Brent CCG via EDEN Committee. Wembley GPs Clinical Director does not liaise with Wembley locality PPG. Our validity can only be re-established from below. We can only achieve a place at the CCG table via the GP practice PPG's.
- IVC said that the LPPG's strength is their independent constitutions. Hence they cannot be ignored. They can be effective pressure groups on Brent Council, its Scrutiny Committee and the new Brent Healthwatch.
- PL said he feared patients and public may be confused by any new organisation so soon after the replacement of EDEN Committee by BPV as the link between the LPPGs. The administrative burden of any such reorganisation was beyond our capacity. We already have the valuable practical assets of the BPV website and 6 membership lists to maintain now without CCG support.

### Agreed:

- The 5 LPPGs are to continue cherishing and supporting existing members.
- BPV to apply for corporate funding in due course.

- PL to write to Sarah Mansuralli following up protest over CCG Executive Committee meeting minutes for 22 May 2015 failing to amend the wording in Duncan Ambrose's report of the CCG having 'ceased' the locality PPGs.

## **7. New HealthWatch Brent**

RS reported he had established contact with Ian Niven in his role as the new head of Healthwatch Brent. We should not appear hostile and should seek a meeting with the new Brent Healthwatch. However study of slides shown by CommUNITY Barnet (CB) at the 22 June meeting confirmed that the new HW Brent was envisaged as a department of CB, rather than as a freestanding body as required by Brent's invitation to tender.

PS and IVC expressed concern over the lack of confirmation as to the status of the new HW Brent. PS said the head of Healthwatch Barnet was Michael Rich.

### **Agreed:**

RS to follow up our requests made at the (outgoing) Healthwatch Brent AGM on 22 June for a meeting with the new provider of Healthwatch Brent.

(MH left at 12.10 hrs).

## **8 Meeting with Rob Larkman and SaHF team on 30 June – feedback**

RS gave oral report including about £600 million (including land re-development) as at November 2014 for the Imperial Trust capital requirements. This tended to confirm press speculation that the current SaHF Business case was coming in at around £1billion. Rob Larkman did not confirm details but admitted that this was a significant figure in overall NHS budgeting and would need HM Treasury approval. Rob Larkman said they would write confirming their answers to the written questions sent for the meeting by BPV: not yet received.

PS reported that Rob Larkman had been questioned vigorously at the last Brent Scrutiny meeting and had been required to come back with answers within 3 months.

### **Agreed:**

RS volunteered to write to Rob Larkman requesting his promised written answers to our questions.

## **9. Developments on Wave 1 Community Cardiology clinics**

RS reported on his personal experience which had revealed that appointments were not being offered anywhere near within the contract specification. He had reported this to Sarah Mansuralli, Brent CCG. PL had discovered serious defects with the service at Willesden Centre for Health and Care including still no IT after 4 months. Sarah Mansuralli had written confirming these and other CCG dissatisfaction with the Royal Free London NHS Foundation Trust contract provider. There is to be a Forum on 15 July 2015 and if Brent CCG do not obtain satisfactory confirmation of contract specification compliance the CCG propose to operate contract levers. PL had also written to the CE of the Royal Free, David Sloman.

GL reported that Brent CCG chair Dr Kong is now referring her patients to the CMH hospital outpatients cardiology service.

**Agreed:**

BPV to monitor developments closely and refer to them at the 22 July HPF as appropriate.  
PL will write to Brent CCG follow up news of their Forum on 15 July 2015.

**10. Position on Wave 2 discontinuance**

There has been no reply to PL's letter to Sarah Mansuralli continuing to urge a round table in response to the vague letter from Sarah German.

**Agreed:**

PL to write to chase up a reply.

**11. WSIC and proposed public meeting in October 2015**

**Noted:** that RS will follow up as agreed on 16 June as noted in para. 5g below.

**12 BPV Website**

Not discussed in the absence of DC. Outstanding items as noted in para 5h below.  
Meeting to note that in future, personal references to third parties in minutes will be edited out by RS before DC places on website.

**13 Public events**

(a) Health Partners' Forum 22 July 2015.

**Agreed:**

MH proposal to protest to Brent CCG over their refusal to agree a stall for BPV. RS to do this.

(b) Brent CCG AGM 2 September 2015

PL reported Brent CCG had confirmed the AGM to be in Chaplin Road boardroom between 12.30 and 2.00 pm to be followed immediately by a Governing Body meeting. He had offered to give Sarah Mansuralli notice of questions to give the CCG opportunity for full answers.

**Agreed:**

PL to liaise with BPV over his Willesden PPG preparation of questions.

(c) Queen's Park Day BPV stall

**Agreed:**

- RS to organise.
- IVC to organise banner.

**14. Bank account and finance**

IVC reported one more contribution received. Funds at bank just over £700.  
IVC requested authority to pay refreshments expenses for LPPG meetings.  
LO and PL opposed BPV funds being used for refreshments. PL said we may wish to object to the amount of NHS public money Brent CCG spends on refreshments for its Health Partners Forums.

**Agreed:**

BPV funds not to be spent on refreshments for LPPG meetings at present.

**15. AOB**

Thanks to PS for use of meeting room and refreshments. PS declined to accept re-imburement.

**Date of Next Meeting**

Provisionally agreed Tues 11 August 2015 at 10.30 am at Learie Constantine Centre.

[RS has since found that he has a prior engagement. New proposed date is Wed 26 August.]

**Peter Latham.**

(+RS amends)

**15 July 2015.**

## 5. Follow-up actions from 11th meeting on 16 June 2015 that remain outstanding.

### 5g. Public Meeting on Integrated Care.

BPV to organise a public meeting on Integrated Care at Stonebridge Bridge Park Centre in the week of 7 October 2015. RS, MH and GL to organise, with others joining in as they wish.

The event to have a concluding motion.

A Brent CCG speaker and an outside speaker are contemplated.

**RS to organise a planning meeting for this event.**

Brent CCG to be approached to see if they will co-operate.

### 5h. Update on BPV website.

(i) DC to post onto website the items at 5a. above plus letter dated 15 June 2015 from Sarah German about Planned Care & Wave 2.

(ii) DC to separate lists of members & items on website.

(iii) Attendance sign-in list from 10.2.15 still not available in Excel format. RS to liaise with DC to action.

(iv) DC to work with RS to make usable lists of addresses for our communications.

(v) PL to circulate draft 'Achievements of PPG Chairs' for agreement: revised draft attached.  
DC to post when approved.

(vi) PL to send DC link to Conservative Manifesto 2015 with introductory paragraph for website.  
DC to cut and paste manifesto section on NHS healthcare onto BPV website.

5i. RS to consider reply to letter from Rob Larkman blaming patient interventions for delays with Wave 2, including checking who this letter was sent to.

5j. RS to consider drafting an updated prospectus and leaflet to include parts of the original BPV prospectus: outstanding.

5k. RS to write to Cathy Tyson following up her letter on co-opting BPV to Health and Wellbeing Board noting we consider there is clear legal power to do so.

Application to be co-opted to be sent to Councillor Butt and copied to Carol O'Sullivan.

5l. MH to send RS e.mail addresses for Cllr Butt and Carol O'Sullivan.

5m. MH has provided list of stakeholders. RS to write to them to ensure BPV is on their communications lists.

5n. MH to send PL draft GP PPG constitution for consideration.

5o. MH to share new NHSE GP contract and guidance to check for alignment with draft constitution.

5p. PL to pursue appeal on redacted documents disclosed on FOI from Brent CCG documents from 24 March 2015 Governing Body meeting: outstanding