

BRENT PATIENT VOICE

**STEERING GROUP 10th MEETING ON 12 MAY 2015 AT 10.30 AM**

LEARIE CONSTANTINE CENTRE, Duddon Hill Lane, Willesden.

**DRAFT MINUTES**

Chair: Interim Chair Robin Sharp CB (RS).

Members present: Lola Osikoya (LO), Irwin Van Colle (IVC) Maurice Hoffman (MH), Peter Latham (PL), David Cooke (DC), Phil Sealy (PS). Invited to attend Gaynor Lloyd (GL).

1. Agenda: agreed with addition proposed by MH to Item 4 of notification of BPV existence to key stakeholders. Read with these minutes. PL to take notes.
2. Apologies: Nan Tewari (NT), Keith Perrin.
3. Draft minutes from meeting on 14 April 2015: agreed.
4. Follow up from 9th meeting on 14 April 2015.

Agreed: DC to amend website to separate list of organisations from individuals.

PL has not yet written history of PPG chairs' achievements.

Agreed: DC to take over putting 10 February attendance list into Excel format from a volunteer who has not replied recently.

Agreed: some stakeholders to be notified of existence of BPV.

MH to provide RS with list of 20 key stakeholders with e.mail addresses.

RS to write to them to ensure BPV is included in consultations and events mailings.

This is not to be confused with list of Brent and other borough stakeholders made public during CMH planning exercises. RS emphasised that up to 2,000 individuals and bodies had been notified that BPV had come into existence and its purpose before the 10 Feb meeting. For many this was achieved through circulation of the meeting notice by other bodies, e.g Brent Carers have a list of about 600 carers and Brent Council have a consultation list of around 1,000. RS & DC to liaise about BPV having its own separate lists of contacts for different purposes.

Meeting with Dr Chatlani of Brent Local Medical Committee:

Agreed: MH to send PL copy of his draft GP practice PPG constitution. Not to be sent to NHSE as yet. For discussion at next meeting. NHSE GP contract to be checked and shared

PL to write to Dr Chatlani with copy draft meeting minutes, thanking him, agreeing *ad hoc* meeting, confirming our minutes to be published on our website, and we will forward draft constitution in due course. RS reported that his practice were not clear as to whether practice PPGs were patient led and independent.

5. Brent CCG Constitution.

PL reported Sarah Mansuralli has confirmed NHSE has approved amendments to CCG Constitution. Still on website only as amended in November 2013. IVC proposed a complaint to Department of Health minister Jeremy Hunt about the amendments.

Agreed: GL to write to Sarah Mansuralli for BPV requesting a copy of the amended constitution with details of changes from what submitted to NHSE for approval. Further action to be discussed at next meeting after seeing the terms of the amended constitution.

6. (a) Mansfield Commission hearing on 9 May 2015

The Commission announced they should report in July 2015.

Anne O'Neill of Brent Healthwatch gave evidence that they did not have the ability to scrutinise Brent CCG in the way that the PPG chairs have been doing.

Professor Gallagher of Brent CCG in answer to panel member Dr Hirst's suggestion that the CCG had tried to get rid of the PPG chairs said that if they had it it had been devastatingly unsuccessful. Overall the day was considered to be useful and successful.

Agreed: Thanks to PL and RS for written evidence: described by Dr Hirst as a stiletto.

Thanks to Keith Perrin and GL for evidence: described by Dr Hirst as a hatchet job.

6 (b) Proposed meeting with Dr Mark Spencer Deputy Clinical Director of 'Shaping a Healthier Future' Programme Board.

RS reported that the documents requested by RS & MH from Dr Spencer had not been provided. MH proposed that RS draft letter about meeting promised by Dr Spencer should include a question as to the link now between SaHF and the new NHS 5 year plan. PL suggested RS draft letter should be broken down into numbered questions to make it easier to check all had been dealt with.

Agreed: RS to produce revised draft letter to Dr Spencer and Clare Parker.

7. Update on Website.

No reply yet received from NT on RS request for a report on Mansfield hearing on 9 May.

Agreed: RS to draft report on this Mansfield Commission hearing.

RS to write to a member of the SG to say their draft BPV website comment was not appropriate with explanation. Generally BPV SG members should be writing stories/blogs for front page while others should be invited to comment.

DC to post a reservation on the website that BPV reserve the right not to publish comments in whole or part on its website.

MH proposal that BPV establish a communications group to be on agenda at next meeting.

PL to send Conservative Party 2015 Manifesto NHS section reference to DC to be posted on website, making clear this was for public information.

8. Brent CCG discontinuance of current Wave 2 MSK & gynaecology procurements.

GL advised the Information Commissioner has a good guide to permissible justification for FOI Act non-disclosure.

Agreed: PL to pursue appeal on Brent CCG redacted FOI response for Governing Body private session documents based on the un-redacted copy of the 2012 Planned Care Business Case disclosed to us openly by Jo Ohlson in about October 2013.

RS to consider a reply to Rob Larkman's covering letter on FOI request blaming patient interventions for delays in the project, including checking who this letter was sent to.

9. BPV Membership

RS reported there had been a small number of individual member applications since the last meeting.

RS reported there had been no follow up from a local trade union branch to his telephone call on their application. GL asked for her reservations about the BPV constitutional eligibility of the union branch to be minuted. PL said it appeared to him that a local industrial trade union branch should have no difficulty in showing that they met the BPV constitution requirement of the health of their members being part of their objects. RS was of the view that if the branch could show they fell within the criteria in the constitution they should be welcomed.

Agreed: to accept IVC offer to produce a card suitable for giving to prospective applicants and contacts. RS to consider drafting a leaflet to include parts of prospectus and updated contact information.

10. BPV Bank Account.

IVC reported that an RBS Bank current account has been opened in the name of Brent Patient Voice. He has a cheque book, but no paying in book yet. 5 founder members have provided cheques of £100 each. Total funds to date £500.

Agreed: Other founder members invited to contribute as agreed. Any contributions from later Steering Group members entirely voluntary.

11. Report from Brent CCG EDEN Committee meeting on 20 April 2015

RS reported this meeting had been friendly. Our resolutions were adopted without objection. No further discussion at this meeting for lack of time.

12. Developments on Whole Systems Integrated Care (WSIC).

Adjourned to next meeting agenda for lack of time. Would be treated as early item.

13. New BPV Public Event

GL said that Brent CCG's Kay Ollivierre had recently given good presentations on Whole Systems Integrated Care (WSIC) to PPGs. She and RS were analysing CCG Governing Body paper of 25 March 2015 on WSIC. MH gave further information.

Agreed: The next BPV public event should be on WSIC, subject to discussion at next SG meeting.

14. Brent CCG support for locality Patient Participation Groups.

RS reported that Brent CCG Professor Gallagher at the last EDEN Committee meeting on 20 April 2015 had confirmed that CCG support for the 5 locality PPGs would be continued for the time being pending decisions by the CCG Engagement Implementation Committee as to the future scheme for voluntary bodies. Applications could then be made for funding. She said she will continue to chair the next 2 meetings of the Implementation Committee although she has now left the CCG. She promised to arrange for these assurances which to be put into writing.

15. Any Other Business.

GL reported that Brent Council's Cathy Tyson had said that the Council Cabinet would reach a decision on the new Brent Healthwatch in June 2015.

Agreed: BPV reaction to new Brent Healthwatch to be agenda item for next BPV Steering Group meeting.

PS proposed that we write to request that BPV be co-opted by Brent Council Health & Wellbeing Board. Agreed: RS to write to Cllr Butt accordingly.

16. Date of Next Meeting.

The date agreed for the next BPV Steering Group meeting is **Tuesday 16 June 2015 at 10.30 am** at Learie Constantine centre.

Peter Latham.

**14 May 2015.**