

BRENT PATIENT VOICE

STEERING GROUP 9th MEETING ON 14 APRIL 2015 AT 10.00AM

LEARIE CONSTANTINE CENTRE, Dudden Hill Lane, Willesden, NW10.

APPROVED MINUTES

Chair: Interim Chair Robin Sharp CB (RS).

Members present: Lola Osikoya (LO), Irwin Van Colle (IVC), Maurice Hoffman (MH), Peter Latham (PL), David Cooke (DC), Phil Sealy (PS). In attendance Gaynor Lloyd (GL).

1. Agenda: agreed. Read with these minutes. PL to take notes.
2. Apologies: Nan Tewari, Keith Perrin.
3. Draft minutes from meeting on 17 March 2015: agreed.
4. Follow up from 8th meeting on 17 March 2015.

Healthwatch application. IVC reported on Lift/BPV meeting with Brent screening panel. There are 3 applicants. The report to Brent Council to be finalised in May. Vote of thanks to IVC for attending.

5. BPV Website.

RS reported on discussion with DC on 10 April: Mailchimp and BPV website. DC reported on membership application forms & members now 48. 8 new hard copy forms were handed to Chair. One was from a local union branch.

Agreed:

- Newsletter to have short references back to website.
- PL to send draft newsletter of about 2 pages to RS & DC soonest.
- style & set up to be reviewed next meeting.
- no further website slogan at present.
- the hard copy completed application forms for individuals & for organisations need to go on the website, if not there already (eg from PPGs).
- all membership application forms submitted in hard copy to be kept by RS for file.
- PL to draft brief history of PPG chairs successes with Brent CCG to go to RS then DC for new website page.

- Forthcoming events section to include Brent CCG Health Partners Forums & Mansfield enquiry hearing at Brent Civic Centre on 9 May.
- IVC offer to prepare locality PPG website page content: all chairs to send details of their PPGs, including any future dates known. Minutes for year back to be added.
- DC would prepare Frequently Asked Questions (FAQ) page, explaining CCG, SaHF etc. BPV could not give advice but signpost links to other sites.
- RS pointed out that it was still desirable to write to individuals and bodies who had not attended on 10 February or not joined since in order to update them and encourage them to become members.

6. Mansfield Enquiry.

Agreed.

- 4 Joint PPG chairs' written evidence as supported by BPV to be posted on website.
- Response to NHS evidence to be filed bringing evidence up to date on Brent CCG discontinuing current Wave 2 procurement, and with commentary on Brent CCG & NW London NHS evidence. PL to draft.

7. Membership of BPV.

See item 5 above. Hard copy forms would need updating to include GP practice (for individuals) and remove reference to "after the meeting".

8. Meeting with Brent Local Medical Committee chair Dr Chatlani

See minutes by PL on meeting of MH and PL on 13 April with Dr Chatlani presented to meeting. Agreed to publish, subject to clearance by Dr Chatlani. DC suggested NAPP model constitution might suit LMC for Brent GP practice PPGs.

Agreed

- an *ad hoc* Steering Group meeting with Brent LMC as requested by Dr Chatlani at convenient date.
- PL to write to Dr Chatlani.
- BPV Steering Group minutes to be published on website once agreed.

9. Brent CCG discontinuance of current Wave 2 procurement.

PL note of Brent CCG MSK SEG final meeting meeting on 9 April noted. RS reported there had no response yet from Brent CCG for an agenda for EDEN Committee meeting

on 20 April, nor papers. No reply yet from Brent CCG CEO to letters from IVC and PL. DC reported he had taken over the lead of CMH rheumatology patients Support Group from Julia Kirk. DC reported CMH Consultant Rheumatologist Dr Coloso on a local MSK initiative had moved in with Orthopaedic Surgery and made changes to keep within NHS budget.

Agreed

- a roundtable meeting on MSK desirable with CCG and e.g. some of the national and local clinicians who had taken part in the CSRG. RS to draft BPV position paper and proposals to go to Brent CCG soonest on planning and delivery including patient/public involvement & consultation under S.14Z2 NHS Act 2006.

10. CCG Review of Patient/Public Engagement.

Discussed with item 9 above. Little news.

11. Brent CCG support for 5 locality PPGs

RS reported Brent CCG have confirmed continued support until May 2015. Agreed IC to co-ordinate approach to EDEN Committee on 20 April.

12. NW London Wheelchair Services review

RS had attended workshop at Chaplin Road and reported invitation to BPV to supply patient for review. Agreed DC offer to liaise on behalf of BPV since CMH rheumatology patients affected.

13. BPV Bank Account.

IVC confirmed that he has applied to open an RBS bank account for BPV. They require further forms from some Steering Group members. IVC will distribute these on 20 April. IVC said RS and he had borne some small BPV expenses relating to the public meeting and the logo creation for which they had not yet sought reimbursement. Not all Steering Group members who had offered to provide cheques had yet done so.

14. BPV stall at Queens Park Day on Sunday 13 September 2015

RS confirmed the organisers had offered BPV a stall, possibly without charge as we were a new organisation with very small funds.

Agreed:

- to accept offer in principle.

- to investigate the design and cost of a banner using expertise offered by IC.

15. GL asked that topic of older people be placed on a future agenda. MH asked for the NHS 5 Year Plan to be so treated.

16. Date of Next Meeting.

The provisional date agreed for the next BPV Steering Group meeting is **Tuesday 12 May 2015 at 10.30 am** at Learie Constantine centre if still available.

RS and IVC noted they would not be available for a meeting on Tuesday 9 June 2015 which would have to be re-arranged.

Peter Latham/Robin Sharp.

10 May 2015.