

BRENT PATIENT VOICE

STEERING GROUP 11th MEETING ON 16 JUNE 2015 AT 10.30 AM

LEARIE CONSTANTINE CENTRE, Duddon Hill Lane, Willesden.

APPROVED MINUTES

Chair: Interim Chair Robin Sharp CB (RS).

Members present: Lola Osikoya (LO), Irwin Van Colle (IVC) Maurice Hoffman (MH), Peter Latham (PL), David Cooke (DC), Phil Sealy (PS).

1. Agenda: agreed. PL to take notes.
2. Apologies: Nan Tewari (NT), Keith Perrin (KP), Gaynor Lloyd (GL).
3. Draft minutes from meeting on 12 May 2015.

Agreed with correction at para. 6(b) deleting 'Deputy' from Dr Mark Spencer, and at paragraph 13 substituting 'Brent Pensioners Forum' for 'PPG's'.

4. Follow up from 10th meeting on 12 May 2015.

Agreed:

DC to separate lists of members & items on website.

PL to circulate draft 'Achievements of PPG Chairs' for website posting. DC to post when approved.

Attendance sign in list from 10.2.15 still not available in Excel format. RS to liaise with DC to action.

For the future personal references to third parties in minutes to be edited out by RS before DC places on website.

MH has provided list of stakeholders. RS to write to them to ensure BPV on their communications lists.

DC to work with RS to make usable lists of addresses for our communications.

MH to send PL draft GP PPG constitution for consideration.

MH to share new NHSE GP contract and guidance to be checked for draft constitution compliance.

GL has received Brent CCG Amended Constitution with tracked changes.

From para.6(b) RS has produced draft revised letter re agenda for SaHF meeting to Dr Spencer and Clare Parker.

PL to send DC link to Conservative Manifesto 2015 with introductory paragraph for website. DC to cut and paste manifesto section on NHS healthcare onto BPV website.

PL to pursue appeal on redacted documents disclosed on FOI from Brent CCG documents from 24 March 2015 Governing Body meeting.

RS to consider reply to letter from Rob Larkman blaming patient interventions for delays with Wave 2, including checking who this letter was sent to.

IVC has produced BPV cards.

RS to consider drafting an up to date prospectus and leaflet to include parts of the original BPV prospectus.

RS to write to Cathy Tyson following up her letter on co-opting BPV to Health and Wellbeing Board noting we consider there is clear legal power to do so. Application to be co-opted to be sent to Councillor Butt and copied to Carol O'Sullivan.

MH to send RS e.mail addresses for Cllr Butt and Carol O'Sullivan.

5. Public Meeting on Integrated Care.

Agreed:

BPV to organise a public meeting on Integrated Care at Stonebridge Bridge Park Centre in the week of 7 October 2015. The event to have a concluding motion.

RS, MH and GL to organise this event with others joining in as they wish.

RS to organise a planning meeting for this event.

A Brent CCG speaker and an outside speaker are contemplated.

Brent CCG to be approached to see if they will co-operate.

Despite the presentation by Sarah McDonnell of PA Consulting Services Ltd at Kilburn PPG we are still mystified about many elements of Brent CCG WSIC project including the various pilots, the 'Pioneer' and 'Vanguard' distinctions, as to who will prepare the care plans for over 65's with one or more long term conditions, remuneration for these, and the potential downgrading of the NHS GP family doctor relationship.

PL produced a LVSC report on Whole Systems care in April 2015 attended by MH provided by Hament Patel of OCP Ltd which gives numerous contacts.

6. New Brent Healthwatch contract to Barnet.

Agreed:

BPV will try to establish a constructive relationship with the new Brent Healthwatch.

RS to contact Anne O'Neill of the existing Brent Healthwatch to investigate how the transfer is to be handled.

RS to consider contacting Julie Pan of the existing Barnet Healthwatch who has already been contacted by NT.

Steering Group members are encouraged to attend the Brent Healthwatch AGM at 5pm on 22 June 2015 at Brent CVS HQ near Brent Civic Centre.

We have conflicting reports as to whether Brent Council's contract will permit Brent Healthwatch to sub-contract its functions.

7. Joint letter of 10 June 2015 from Dr Kong and Nick Young of Brent CCG on constitution amendment and revised patient/public engagement.

Agreed:

RS to write in reply.

RS to contact participant in CCG Implementation Group.

RS has already spoken to Tessa Awe at Brent CVS on 15.6.15 about patient/public engagement and appointments to Brent CCG Committees and sub-Committees.

There has been no written confirmation of the oral indication from Professor Gallagher to RS that some support could be available for the locality PPGs and other patient groups. This seemed to be ignored by Dr Kong's letter.

PL reported that Willesden PPG have agreed to continue in any event and have made alternative arrangements for their meeting room. RS said Kilburn PPG was too big to use a free space. He might apply to a Residents' Association for interim support but a solution was needed for all Locality PPGs which were still needed to address Brent level commissioning issues in a way that practice PPGs and the Health Partners' Forum could not.

8. Dr Mark Spencer's offer of a meeting on 'Shaping a Healthier Future' implementation including Rob Larkman and Matt Hammant, Director of Strategy SaHF.

Agreed:

RS, IVC, PL, DC and GL/PS to attend for BPV.

RS to take over negotiations to agree an appointment for this meeting.

RS to produce a draft agenda for this meeting.

9. Update on BPV website.

Agreed:

DC to put onto BPV website the Brent CCG letters dated 10 June 2015 from Dr Kong and Nick Young about the amended constitution, and dated 15 June 2015 from Sarah German about Planned Care & Wave 2.

RS to write a commentary to introduce these letters on the BPV website.

10. Brent CCG discontinuance of Wave 2 out-of hospital procurements.

Agreed:

PL to write to Dr Kong and Rob Larkman in response to the letter dated 15 June 2015 from Sarah German with copy to Sarah Mansuralli and Sarah German.

PL to write to providers contacts an to enquire whether they have news of progress.

MH to provide PL with contact details for letters to James Walters, Henry Penn and Ian Garlington. RS to ask a BPV member who had been on Wave 2 Stakeholder Group to draft a blog for BPV website on the demise of Wave 2 and the CCG response to BPV proposal for a round table.

11. Membership of BPV. (See action from 12.5.15 for prospectus and leaflet).

12. BPV bank account and finances.

Funds from founder members including a cheque not yet presented now total £800.
2 cheques signed in the meeting for approved expenses claims for RS and IVC.

13. Brent CCG Health Partners Forum Wednesday 22 July 2015.

Agreed:

Co-ordination needed with Mansfield commission report expected in July.

Since Brent CCG unlikely to encourage news of Mansfield report a BPV stall could be used for this if published in time. RS to ask CCG for a stall. MH and DC volunteered to man.

14. Brent CCG Annual Report 2014/15 now published in its website.

Agreed:

PL to follow up his letter to Sarah Mansuralli requesting date of AGM for Brent CCG.

Consideration to be given for questions at AGM on Annual Report.

15. Brent Council Scrutiny Meeting 16 June 2015.

Agreed: Steering Group members encouraged to attend. Hubs on agenda.

16. Queen's Park Day 13 September 2015 stall offered – can we manage it ?

Agreed: RS to send a draft rota to those who volunteer.

17. Communications Group.

Agreed: Premature until DC has produced list of members for SG to see and suggest lead persons.

18. AOB: PS gave PL a copy National Association for Patient Participation E-Bulletin Issue 98: May 2015.

19. Date of Next Meeting.

The date agreed for the next BPV Steering Group meeting is **Tuesday 14 July 2015 at 10.30 am** at Learie Constantine centre.

Peter Latham.

17 June 2015.